ELMS Canvas Enhancements Starting in Winter 2014

Our goal is to improve your experience using ELMS. Since ELMS Canvas was launched in January, we have received requests from many sources for enhancements. Several of these recommendations have been implemented with the release of Winter and Spring 2014 courses.

New ELMS Course Name
Faculty, staff, and ELMS Management Tool (EMT) college administrators provided feedback during the Spring 2013 term that the course name convention did not clearly and completely present course information. The new course name now includes section numbers. Here is an example of a new course name that includes section numbers (bold):

AQSP100-0103,0104: Introduction to Antiquity Studies-Spring 2014 jsmith

Some course names may be very long because they have many sections. As in the past, you can use the EMT Look-up Course Info tool to rename any course to better fit your preferences. Should you require additional support in renaming your course, please contact the Division of Information Technology's Learning Technologies at elms@umd.edu.

ELMS Management Tool Enhancements
Specific instructions on how to use new features in the EMT will be available online within each of the tools.

NEW - Manage Enrollments: Faculty, staff, and administrators can now assign three new roles from within the EMT as well as request that a Designer be assigned to a course or section.

The new roles are:

Guest Instructor - Guest Instructors are able to manage content (added, edited and deleted), view and participate in discussions, and communicate with students. This role cannot view or edit student grades.

Observer - While not a new role, Observers can now be assigned by instructors and EMT college administrators. This role can access all course content. It cannot manage content (add, edit, and delete), view or participate in discussions, or view and edit student grades.

Instructional Colleague - This role can access all course content and can view, but not participate in discussions. It cannot manage content (add, edit, and delete) or view and edit student grades.
**NEW - Manage Students:** This tool enables the instructor to determine how students can message other students in the course.

Message All Students – In a single click, a message can be sent to all students in the course. Messages sent this way are not required to be sent to the instructor or TA.

Message Students Individually – Students can message specific students by clicking a checkbox next to the indented recipients name(s). Again, these messages are not required to be sent to the instructor or TA.

This tool allows the instructor to determine how students can message other students in the course. There are three choices for how students can message each other:

1. Student to class and student to individual student(s) (Default)
2. Student to individual student(s) only. *(S to S Comm Only)*
3. No student-to-student messaging *(No S to S Comm)*

**Expanded Roles**
When ELMS Canvas was launched there were only five roles: Student, Teacher, TA, Designer, and Observer. Now there are eleven with two additional student variations related to messaging. The new roles include Grader, Non-Grading TA, Guest Instructor, Instructional Colleague, and Course Manager. All of the current roles are described below.

**Student**
*Students* are assigned to courses through the normal registration process. Upon request, Learning Technologies super-admins will be able to add a *Student* to a course, to expire after two weeks, after confirming with the registrar that the student has been admitted to the course.

* Faculty, staff, and EMT college administrators can use the EMT to manage student messaging. The EMT can be used to change *Student* to *S to S Comm Only*. This role permits only messaging other students individually and not as an entire group. Changing to *No S to S Comm* prohibits messaging completely to other students in the specific course. Limiting student-to-student communication does not impact students communicating with their teachers and teaching assistants.

**Teacher**
The role of *Teacher* is assigned through college schedulers as the *Instructor of Record*. There can be more than one *Teacher* assigned to a course or section but only the official *Instructor of Record* can submit grades. Upon request, Learning Technologies super-admins will be able to add a *Teacher* (to expire after two weeks.)
TA
Teaching Assistants, TA, are assigned by college schedulers as *Lab/Discussion Leader* because they have access to identifiable student data as well as course content. Upon request, Learning Technologies super-admins will be able to add a TA to a course (to expire after two weeks.)

Observer
The role of *Observer* can be assigned by college schedulers as *DSS Aid* or can be assigned by faculty, staff, and EMT college administrators through the EMT. The Observer can view, but not manage, course content and has no access to any identifiable student data.

Course Manager
The role of *Course Manager* is assigned by college schedulers as a *Non-teaching Crs Mgr*. This role has the same level of access as teachers: can view but not edit student grades.

Guest Instructor
*Guest Instructors* can be assigned by faculty, staff, and EMT college administrators using the EMT. This role is designed for someone that may contribute as an instructor for a short period of time. The *Guest Instructor* has access to, and can manage, all course content. They can also view student discussions. They cannot view or edit student grades.

Grader
The role of *Grader* is assigned by college schedulers as a *Grader*. This role does not have access to course content. The *Grader* can view discussions, view submitted assignments, message individual students, and view/edit grades.

Designer
The role of *Designer* is assigned through college schedulers as *Technical Support* or can be requested through EMT by faculty, staff, and EMT college administrators. *Designers* can manage course content and can view some identifiable student data (discussions) but cannot view or edit grades.

Instructional Colleague
The role of the *Instructional Colleague* can be assigned by college schedulers as *Course Advisors* or by faculty, staff, and EMT college administrators through EMT. This role is designed for individuals that will be teaching the course in the future. They can view, but not manage, course content and can view student discussions. They cannot view or edit grades.

Non-Grading TA
In the near future, the *Non-Grading TA* role will be able to be assigned to existing TAs by teachers or EMT college administrators using the EMT. A *Non-Grading TA* can view and manage content. They cannot view or edit grades.