Student Quick Guide: How Do I Use Box with Assignments

1. Log in to elms.umd.edu to access Canvas.

2. Look for a link on the main page of Canvas on the left side of the page labeled “Assignments” and click.
3. Select the assignment that you wish to submit a file to.

4. Click “Submit Assignment” to open files.

5. Click the “BOX” tab and select files from BOX.
6. Click and open the folder that contains the file.

7. Click file, and click “Select” to upload.
8. Once file has appeared, click "Submit Assignment".

9. A message saying that your file has been turned in will appear.