Quick Guide: How to Create Peer-Reviewed Assignments

Create a peer-reviewed assignment in order to enable students to comment on one another’s work. Instructors can then review both the peer critique and the original assignment.

Assign Peer Reviews Manually

1. Access your course space, and click Assignments in the left Navigation menu. Choose an Assignment Group with which you want affiliate the, and click “Add Assignment.” Give your assignment name, and click More options.

2. Assign points and a due date for the assignment, and click “Show Advanced Options.” Choose an “Online” submission type. Check the box labeled “Require Peer Reviews,” and choose “Manually Assign Peer Reviews.” Click Update Assignment.
3. Click “Peer Reviews” on the right sidebar.

4. For each student listed, choose a student to whom a peer review will be assigned. To do so, click “Give student name another submission to assess,” choose a name from the drop-down menu, and click Add. (Note: you can assign more than one student to a reviewer.)

5. Repeat for other students in the class.

Assign Peer Reviews Automatically

1. Follow Steps 1 and 2 above, but choose “Automatically Assign Peer Reviews” for Step 2.
2. Assign number of peer reviews to be completed per user, and the date on which they will be assigned. Peer reviews must be assigned after the assignment due date. Click Update Assignment.
3. Click “Peer Reviews” on the right sidebar.

4. Change the number of peer reviews if desired, then click Assign Peer Reviews.